



USER GUIDE: PPE ONLINE ORDERING FORM

To access the PPE Online ordering form you need to go to bcfb.blastramp.com.

When logging into the PPE Online ordering form for the first time, you will first need to sign up by clicking on the Sign Up link on the login page.

The login form is titled "Login" and "BCFB PPE Program Dashboard". It features a dark blue header. Below the header, there is a link "Don't have an account? SIGN UP". The form has two input fields: "Login" with a person icon and "Password" with a lock icon. Both fields have a blue eye icon to toggle visibility. A "LOGIN" button is located at the bottom right of the form.

This will take you to you to the Sign Up form.

The sign-up form is titled "Sign Up" and "BCFB PPE Program Dashboard". It features a dark blue header. Below the header, there is a yellow notification banner with a warning icon and the text "Please check your inbox (or spam folder) for a verification email to complete the sign up process". The form has four input fields: "Email" with an envelope icon, "Name" with a person icon, "Password" with a lock icon, and "Confirm Password" with a lock icon. At the bottom left, there is a "← LOGIN" link, and at the bottom right, there is a "SIGN UP" button.



You will enter your name, email address and password. Please create a 6 character alpha numeric password. You will then receive an email to the registered email address, with a link to confirm you are the owner of the email address.

IMPORTANT! In order to complete the sign up, please click the link in the sign up email. You only need to sign up once.

The next time you log in, you will be taken to an order summary list of any orders placed.

Orders

Search					
Order ID	Order Type	Received Date	Site Name	Actions	
2	Standard	2020 May 15	Ham's Apartment		
3	Standard	2020 May 15	Alphabet		
4	Rush	2020 May 15	ASDF		
5	Standard	2020 May 19	Home Office		
Rows per page: 10					1-4 of 4

To enter an order, please click first on the green “Create Order” button in the top right of the screen. This will open the online ordering form.

The “Shipping Address” and “Billing Address” fields are all required to be filled in completely. The Shipping Province and Country are fixed as “BC” and “Canada”.



COVID-19 Order Form

Order Information

Please enter all the relevant information for this order. **All fields are required.**

Shipping Address

Contact Name	Contact Phone
Facility Name	City
Delivery Address	Postal
Province BC	Country Canada



Billing Address

Contact Name	Contact Phone	Contact Email
Facility Name	City	
Delivery Address	Postal	
Province BC	Country Canada	

The products are to be ordered in package or container quantities as defined on the order form. Order quantities cannot exceed the maximum quantity as indicated on the form.


		Price	Min	Max	Order Qty	Total
	KN95 PARTICULATE RESPIRATOR (VERTICAL FOLDING TYPE) <ul style="list-style-type: none"> • Non-woven & polypropylene with ultrasonic welded seams • Ear loop and nose-clip fit design • 0.3 Microns: ≥95% • High Fluid Resistance 160 mmHG • Certification: CE N95 Equivalent • Certification: EN 149,2001 + A1,2009 • Certification: GB2626 	\$33.50	10	1,000		
	PROCEDURAL DISPOSABLE MASK - LEVEL 1 <ul style="list-style-type: none"> • 3-Ply Non-woven & polypropylene protection with ultrasonic welded seams, ear loop and nose fit clip • BFE 3.0 Microns: ≥95% • Low Fluid Resistance 80 mmHG • Certification: CE Class 1 Equivalent 	\$ 40.00	50	25,000		
	PROCEDURAL DISPOSABLE MASK - LEVEL 2 <ul style="list-style-type: none"> • 3-Ply Non-woven & polypropylene protection with ultrasonic welded seams, ear loop and nose fit clip • BFE 3.0 Microns: ≥98% & PFE 0.1 Microns: ≥98% • Moderate Fluid Resistance 120 mmHG • Certification: CE EN14683 	\$ 45.00	50	25,000		



Once the order form is complete, the user will click “Submit Form” at the bottom of the page. If any information is missing from the required fields, an error message will be displayed in red at the top of the form.


The following errors were detected upon submitting this form. Please resolve the issues before submitting again.

- Required field 'CONTACT NAME' in section 'SHIP ADDRESS' is empty.
- Required field 'CONTACT PHONE' in section 'SHIP ADDRESS' is empty.
- Required field 'FACILITY NAME' in section 'SHIP ADDRESS' is empty.
- Required field 'CITY' in section 'SHIP ADDRESS' is empty.
- Required field 'DELIVERY ADDRESS' in section 'SHIP ADDRESS' is empty.
- Required field 'POSTAL' in section 'SHIP ADDRESS' is empty.
- Required field 'CONTACT NAME' in section 'BILL ADDRESS' is empty.
- Required field 'CONTACT PHONE' in section 'BILL ADDRESS' is empty.
- Required field 'FACILITY NAME' in section 'BILL ADDRESS' is empty.
- Required field 'CITY' in section 'BILL ADDRESS' is empty.
- Required field 'DELIVERY ADDRESS' in section 'BILL ADDRESS' is empty.
- Required field 'POSTAL' in section 'BILL ADDRESS' is empty.
- Required field 'FACILITY HOURS' in section 'ORDER DETAIL' is empty.
- Cannot submit Order without at least one product with quantity.



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Once the information is complete, when the user submits the form the Terms and Conditions of the sale will open in a separate window display and must be accepted before proceeding.



TERMS AND CONDITIONS OF PURCHASE

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS OF USE CAREFULLY BEFORE ORDERING.

ACKNOWLEDGMENT AND ACCEPTANCE OF ORDER

Acceptance of this ORDER by BC Food & Beverage Association ("BCFB", "We" or "Us") constitutes acceptance of all the TERMS AND CONDITIONS OF PURCHASE stated here in. To the extent that any order acceptance, confirmation, invoice or other document of BCFB contains conflicting, differing or additional terms are rejected by BCFB and shall have no effect unless expressly agreed to in writing by BCFB.

OVERVIEW

BCFB has set up a temporary program to procure and sell Personal Protective Equipment ("PPE") for the exclusive benefit of the food manufacturers, beverage manufacturers, seafood sector and agriculture sector (the "Buyers") of British Columbia.

By purchasing these specific products listed on the Order Form from BCFB, the Buyer agrees to be bound by these terms and conditions of purchase including those policies referenced herein and/or available by hyperlink.

ORDER TERMS

To place an order, you must be a company registered to do business in British Columbia, Canada and your warehouse or place of business must be located within British Columbia, Canada. Your company must be a food manufacturer, beverage manufacturer, be in the seafood or the agriculture sector.

You may not use these products for any illegal or unauthorized purpose, nor may you violate any laws in your jurisdiction.

You may not resell these products for profit.

We reserve the right to refuse any order you place with us. We may, in our sole discretion, limit or cancel quantities purchased per person, per company or per order. These restrictions may include orders placed by or under the same customer account, the same credit card, and/or orders that use the same billing and/or shipping address. In the event that we make a change to or cancel an order, we may attempt to notify you by contacting the e-mail and/or billing address/phone number provided at the time the order was made. We reserve the right to limit or prohibit orders that, in our sole judgment, appear to be placed by dealers, resellers, distributors or companies that do not qualify to purchase under this program.

SHIPPING & DELIVERY

All product is FOB BCFB's warehouse (the "warehouse") located in the lower mainland of British Columbia. Buyers are responsible for paying the shipping/freight costs from our warehouse to your location(s) in British Columbia. No shipments will be sent outside of British Columbia.

Orders will be made within a reasonable time and the products are loaded into the warehouse. Fees of

Terms and conditions are confirmed by scrolling to the bottom of the page and clicking “Deny” or “Accept”



BCFB: Permission is granted to electronically copy and print hard copy portions of this site for one sole purpose of placing an order with the BCFB. You may display and, subject to any expressly stated restrictions or limitations relating to specific material, download or print portions of the material from the different areas of the site solely for your own non-commercial use, or to place an order with the BCFB. Any other use, including but not limited to the reproduction, distribution, display or transmission of the content of this site is strictly prohibited, unless authorized in writing by the BCFB. You further agree not to change or delete any proprietary notices from materials downloaded from the site.

TRADEMARKS

All trademarks, service marks and trade names of the BC Food & Beverage Association used in the site are trademarks or registered trademarks of the BCFB.

GOVERNING LAW

These Terms and Conditions of Purchase shall be governed by and construed in accordance with the laws of British Columbia, Canada.

ERRORS, INACCURACIES AND OMISSIONS

Occasionally there may be information that contains typographical errors, inaccuracies or omissions that may relate to product descriptions, pricing, product shipping charges and availability. We reserve the right to correct any errors, inaccuracies or omissions, and to change or update information or cancel orders if any information is inaccurate at any time without prior notice (including after you have submitted your order).

ENTIRE AGREEMENT

These terms and conditions of purchase constitute the entire agreement and understanding between the Buyer and BCFB concerning the subject matter hereof and supersedes all prior agreements and understandings of the parties with respect thereto, including any oral statements made by BCFB representatives or any alternate terms supplied by you to BCFB unless otherwise agreed to by BCFB in writing. To the extent that anything is in conflict or inconsistent with these terms and conditions of purchase, these terms and conditions of purchase shall take precedence.

CONTACT INFORMATION

Questions about the Terms and Conditions of Purchase should be sent to BC Food & Beverage Association at:
Unit 310 - 9440 202nd Street
Langley, B.C., Canada
V1M 4A6
Email: accounting@bcfb.ca

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DENY ACCEPT

After the Terms and Conditions have been accepted, you will be redirected back to the order and the successful submission will show in a green header at the top of the page, an email confirmation will also be sent to the registered email address and the form will be transmitted to our Administrator for approval and you will be contacted to process payment for the product and taxes.

Thank you - you've successfully submitted your order!
We've sent a confirmation email to the address specified in the form, it should be available shortly

COVID-19 Order Form

Order Information
Please enter all the relevant information for this order. **All fields are required.**

Shipping Address Contact Name Mick	Contact Phone 12345678
Facility Name Home Office	City Vancouver
Delivery Address 10 The Street	Postal V6K 7J8

Once the order is ready to ship, the freight and freight taxes will be charged and your order will ship. You will receive an email notification confirming the tracking number for your order.



Should you require any more information or have further questions, you may contact us at bcbf@evolvewithus.ca or at 604-940-2228 Ext 223